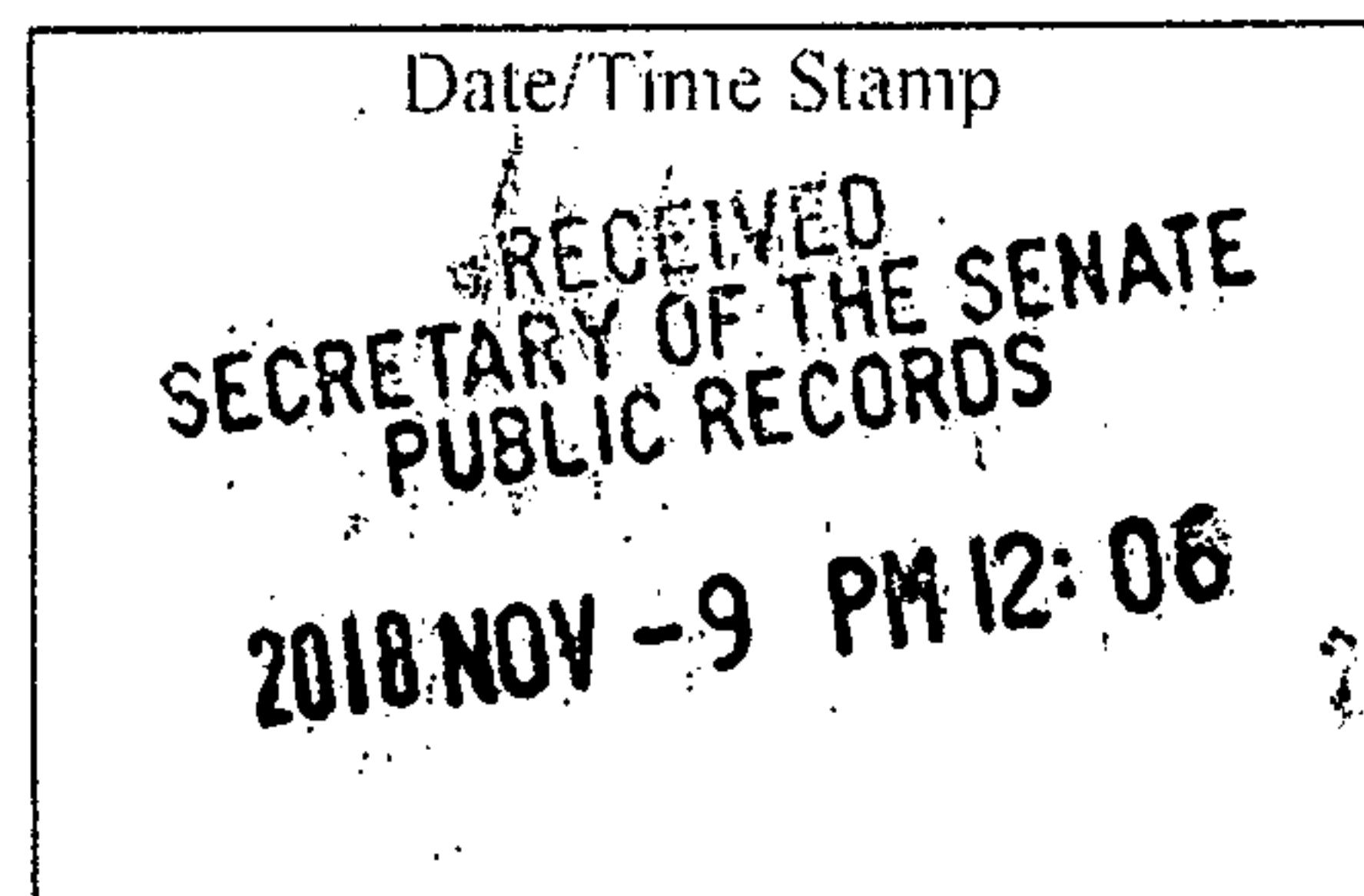


COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION



Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Heath Hansen

Employing Office/Committee: Senator Mike Lee

Travel Expenses Paid by (List all sources): The Heritage Foundation

Travel Date(s): August 8, 2018 - August 9, 2018

Description/Title of Attached Forms: Private Sponsor Travel Certification Form

Purpose of Amendment (describe the reason for amending original submission): The original Private Sponsor Travel Certification Form I submitted was a draft version and not the final version approved by the Ethics Committee.

11/09/2018

(Date)

Heath Hansen

(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
The Heritage Foundation
2. Description of the trip: Overnight, educational conference for staffers participating in the 2018 Feulner and Weyrich Fellowship program run by the Heritage Foundation
3. Dates of travel: August 8, 2018 - August 9, 2018
4. Place of travel: Cambridge, MD
5. Name and title of Senate invitees: see attached
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Heritage Foundation is the sole sponsor of the trip and is solely responsible for organizing and conducting the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Heritage Foundation is a research and education institution whose mission is to formulate and promote conservative public policies. This conference is part of that educational mission.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Heritage Foundation hosted a similar conference to this one last year. Additionally, Heritage has hosted numerous staff-level conferences and retreats connected to fellowships as well as an annual conference for members of the House.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Heritage Foundation hosts around 400 policy related events each year. These include educational activities for non Congressional staff.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$30.88	\$144.00	\$108.00	\$10 (printed educational materials, notebooks, pens)
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This event is arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Cambridge, MD is easily accessible from Washington, and it is an appropriate distance from DC to ensure focus on the educational benefits of the trip.

19. Name and location of hotel or other lodging facility:

Hyatt Regency Chesapeake Bay

100 Heron Blvd. Cambridge, MD 21613

20. Reason(s) for selecting hotel or other lodging facility:

The Hyatt Regency has adequate facilities and meeting space for this group.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily lodging and meal expenses equal the federal per diem rate for Cambridge, MD.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Sponsor will provide chartered coach class minibus for roundtrip transportation from Washington, DC to Cambridge, MD.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

none

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Bridgett Wagner

Name and Title: Bridgett Wagner, Vice President of Policy Promotion

Name of Organization: The Heritage Foundation

Address: 214 Massachusetts Ave NE, Washington, DC 20002

Telephone Number: 202-546-4400

Fax Number: _____

E-mail Address: bridgett.wagner@heritage.org



214 Massachusetts Avenue, NE
Washington, DC 20002
(202) 546-4400
heritage.org

Feulner and Weyrich Fellowship Conference

Wednesday, August 8, 2018 – Thursday, August 9, 2018
Hyatt Regency Chesapeake Bay | Cambridge, MD

Invitation List

Bess	Garrett	Representative Ken Buck	Legislative Director
Burkhalter	Natalie	Senator Rand Paul	Legislative Assistant
Dalrymple	Jeremy	Senate Budget Committee	Professional Staff Member
Ervin	Alaura	Representative Steve Russell	Legislative Assistant
Hailstone	Mitchell	Representative Dave Brat	Communications Director
Hansen	Heath	Senator Mike Lee	Legislative Assistant
Hobart	Hunter	Representative Gary Palmer	Legislative Assistant
Kronzer	Jay	Representative Dave Brat	Legislative Assistant
Oberan	Elizabeth	Senator Mike Lee	Deputy Chief Counsel
Rhyne	Curtis	Representative George Holding	Deputy Chief/ Legislative Director
Vargo	Alex	Representative Ted Budd	Legislative Director
Webb	Jim	Senator Rand Paul	Legislative Assistant
Williamson	Ben	Representative Mark Meadows	Communications Director
Yates	Marshall	Representative Mo Brooks	Legislative Counsel
Yelinski	Chad	Representative Mark Meadows	Legislative Director